

General SAP Icon Descriptions (And short-cut keys)

The icons in SAP usually have a key combination that will do the same thing.



Enter icon – also ‘Enter’ key on the keyboard



Save icon – key codes (Ctrl + S)



Back icon – key code (F3)



Exit icon – key codes (Shift + F3)



Cancel icon – key code (F12)



Print icon – key codes (Ctrl + P)



Find icon – key codes (Ctrl + F)



Find Next icon – key codes (Ctrl + G)



First Page icon – key codes (Ctrl + Page Up)



Previous Page icon – key codes (Page Up)



Next Page icon – key code (Page Down)



Last Page icon – key codes (Ctrl + Page Down)



Create New Session icon – no direct key code



Generate a Shortcut icon – no direct key code



Help icon – key code (F1)



Customize Local Layout icon – key codes (ALT + F12)



User Menu icon – key codes (Ctrl + F10)



SAP Menu icon – key codes (Ctrl + F11)



Add to Favorites icon – key codes (Ctrl + Shift + F6)



Delete Favorites icon – key codes (Shift + F2)



Change Favorites icon (when shown on Easy Access Menu) – key codes (Ctrl + Shift + F3)



Move Favorites Down icon – key codes (Ctrl + Shift + F2)



Move Favorites Up icon – key codes (Ctrl + Shift + F1)



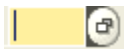
Change icon - key code (F6)



Execute icon – key code (F8)



Variant overview icon – key codes (Shift + F7)



Possible Entries – key code (F4)

NOTE: If you hover the cursor over the icon/button, it will display the function and the key codes. Example:

